

NOAA CIO Council
Meeting Minutes
June 7, 2005

Attendees

Zachary Goldstein, Acting Chair	Jerry McNamara
Greg Bass	Natalie Smith
Brian Doerk	
Gary Falk	
Rob Swisher	
Ron Trenti	
Becky Vasvary	
John Villamarette	
Jeremy Warren	

Handouts:

- Briefing Slides, NOAA SSMC Conference Room Business Rules

Decisions/Action Items: (Assigned to, Due Date, Action)

Discussions

Zachary Goldstein opened the meeting and asked Becky Vasvary to update the committee on the pending activities of the Harris Scanning Tool. Becky said the results of the scanning are due the 15th of June, and all high-risk vulnerabilities must be addressed by the 15th of September, or be listed in the Plan of Action and Milestones (POA&M).

Agenda Items

1. NOAA SSMC Conference Room Business Rules

Tom Murphy briefed the Council on the problems and inconsistencies currently faced by NOAA personnel when trying to locate and reserve a conference room. The enterprise messaging committee (EMC) developed a recommendation using Oracle Calendar with business rules for the SSMC Tenant Board, but the CIO Council felt that Carl Staten should take the proposed business rules to Bill Broglie.

The Council also wanted the system to have the capability to see if a room is restricted, to address what degree rooms could be restricted, who has the approval authority to restrict a room, and who will resolve disputes? There was also a request that since the facilities list of conference rooms and their contacts were outdated, that a list be made available to the Line Offices for a data quality review.